



St Margaret Mary's RC Primary School
St Margaret's Road
New Moston
Manchester
M40 0JE

Tel & Answerphone: (0161) 681 1504
Fax: (0161) 682 5495

Mr M Sutton, Headteacher

e mail: contact @st-margaretmarys.manchester.sch.uk
website: www.st-margaretmarys.manchester.sch.uk
twitter account: @StMM_2021

Job Vacancy:

Senior Catering Assistant – Fixed term temporary contract for 12 months starting 1st September 2022

Grade 2 £18,198 - £18,562 per annum pro-rata

Part time, 20 hours per week Monday to Friday

Required for September 2022

The governors of this outstanding Catholic Primary School wish to appoint an enthusiastic, committed and highly motivated individual to join their hard-working, dedicated staff team. This is a really exciting opportunity to be part of an innovative and forward thinking school.

We are looking for an experienced and creative Senior Catering Assistant to support the Catering Manager in our busy school kitchen. With high standards and expectations, you will be hands-on, providing and delivering our delicious, freshly made school meals to our children aged 3 – 11. A City & Guilds 706/1 & 706/2 or equivalent qualification in Food Preparation and Cooking and a Basic Food Hygiene Certificate are essential for this post.

The position requires excellent communication skills and the ability to work effectively as part of a team. The post requires candidates experienced in large scale catering and who can also demonstrate experience of managing at a supervisory level, achieving targets and meeting time-deadlines effectively. Additionally, you will need to demonstrate sound knowledge of Health and Safety and food hygiene/safety systems. The successful candidate will be welcomed into a warm, inclusive team, provided with opportunities to engage in quality CPD and receive full uniform.

We would love you to come and visit St Margaret Mary's and warmly encourage and welcome all applicants to the school. All visits can be arranged via the School Office 0161 681 1504.

If you would like to discuss the role further please do not hesitate to contact school via the telephone number above.

Summary Information

Position Title: Senior Catering Assistant

Salary: Grade 2 £18,698 to £18,887 per annum pro rata

Contract Type: Fixed term, for 12 months

Hours: part Time 20 hours per week

Work Pattern: Monday to Friday, times to be confirmed.

DBS Check Required: Yes

Qualifications Required:

Pre-employment Health Assessment Required: Yes

Closing Date/Time: 12th June 2022 at 12:00



Shortlisting Date: week commencing 13th June 2022

Interview Date: Week Commencing 13th June 2022

Start Date (Subject to pre employment checks): 1st September 2022

How to Apply

The full application pack, including the CES application forms can be found on the school website <http://www.st-margaretmarys.manchester.sch.uk>

Email your application to: contact@st-margaretmarys.manchester.sch.uk marked for the attention of the Headteacher, Mr. Matthew Sutton

Please note CVs and agencies will not be considered.

We are fully committed to safeguarding and promoting the welfare of children, younger learners and vulnerable adults and we expect all staff and volunteers to share the same commitment. The above post will be subject to enhanced DBS checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974. DBS Code of Practice which can be viewed [here](#)

This post is also subject to satisfactory references, proof of right to work in the UK in accordance with the Asylum and Immigration Act 1996 and other pre-employment checks where applicable.

We are an Equal Opportunities Employer and we positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

